

Name ..... Class .....

13<sup>th</sup> January 2022

Dear Family

We have this term arranged a visit for Year 5 children to Wardown House Museum to learn about the history of Luton with the visit focusing on Plaits and Hats.

The visit will take place on the following days:-

- Friday 4<sup>th</sup> February - Neptune and Jupiter
- Monday 7<sup>th</sup> February - Saturn
- Wednesday 9<sup>th</sup> February - Mars and Venus

Children should wear their school uniform and please ensure they bring a waterproof coat as the children will be walking to the museum. A packed lunch is required with a non-fizzy drink. We will leave school at 9.30 am and return to school by 3.15pm.

The cost of the workshop is **£3**. Pupil Premium applies for this visit so if your child is in receipt of free school meals no payment is required and a packed lunch will be supplied by the school kitchen.

Payment can be made on line at Schoolmoney. You will receive a text message from them with details of how to pay. Alternatively, you can pay using a debit card at the school office. If you wish to send cash, please put this into a named envelope and return to the class teacher along with the permission slip. The permission slip will need to be signed and returned even if you have made an on-line payment.

In order that your child can take part in this visit, please complete the reply slip on the reverse of this letter by Friday 14<sup>th</sup> January. Cheques should be made payable to William Austin Junior School and have your child's name written on the back.

Please note that the visit cannot go ahead if sufficient contributions are not received.

Yours sincerely



Mrs J Adams  
Headteacher

**PLEASE TURN OVER AND READ AND SIGN THE CONSENT FORM OVERLEAF**

**STATEMENT TO PARENTS/GUARDIANS ON INSURANCE COVER**

- 1 Where a pupil is injured or their personal property damaged by an accident caused by the Local Authority, its employees or any voluntary helper, a legal claim for damages can be made against the Local Authority. The Local Authority has insurance cover to meet such proven claims.
- 2 If the accident was not caused by the Local Authority, its employees or voluntary helpers, then you cannot be compensated by the Local Authority. You may however be able to make a claim on a third party such as a motorist if involved in the accident.
- 3 If your child is going on a school trip or outing, then the above advice is the same, but this school has also arranged additional insurance to cover for accidents, loss of possessions and medical expenses. Full details are available from the school office.

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**Parental Consent Form**

I am willing for my child ..... in class .....

to take part in the Year 5 visit to Wardown House Museum and enclose £3.

I have made an on-line payment

**I am entitled to free meals and therefore entitled to a Pupil Premium place (no cost involved)**

I understand that, while the school staff in charge of the party will take all reasonable care of the children, neither they nor the Authority can necessarily be held liable in respect of loss, damage or injury suffered by my child arising during or out of the school visit.

I consent to any EMERGENCY treatment necessary during the course of the visit.

I have been informed of the Insurance provided. (Please read the Statement on Insurance Cover above.)

Signed .....Parent/Guardian Date .....

Emergency Contact Number .....

W:\wpshared.insurance statement