

William Austin Junior School

Title of Meeting: Family Forum -

Date of Meeting: 13.10.23



Minutes taken by:	Jackie Slater
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Apologies: n/a	
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Present: Mrs Adams, Head Teacher
Mrs Parkar, Deputy Head
Ms Slater, FW Team Leader
Mrs Akhtar, FWs
8 families represented

	Meeting opened at 9:00am	Action / Answer
1.	<p><u>Parents concerns regarding inclusion of all children</u></p> <ul style="list-style-type: none">Parent concern why children who have packed lunch are being disrupted half way through their lunch to move to another classroom.Children are coming home saying they are still hungry.Are children allowed a snack to eat from home before attending after school clubs.	<p>Mrs Adams and Mrs Parkar replied:</p> <p>Due to cutbacks, lunch time staff need to be redeployed also on the playground. Children are moved to one room if they are still eating after 20 minutes. Safeguarding needs to be in place inside and outside. Staff will look into this to make changes so that children do not have to move. (Since this meeting we have now changed the procedure and from Monday 16th October children won't be moved into a different classroom midway through the meal)</p> <p>At the next ABM meeting, Mrs Adams will discuss this.</p> <p>Mrs Adams explained the kitchen calculate portion size depending upon the needs of the children, with older children receiving more. Parents also advised children may have food from the salad bar along with a slice of wholemeal bread to complement their lunch if wanted. Staff attending dinner duty are aware for some children this is their only meal of the day and are very vigilant. One parent who is also a MDSA, said that lots of children throw their dinner away without finishing everything, despite being encouraged to eat it all by staff. Mrs Adams confirmed that she requested that the food is spicier as the children don't like bland food.</p> <p>Yes, if parents would like to put a snack in a separate box for their child to have before club this is acceptable. Mrs Adams will also speak with PE staff to allow 5 minutes before club starts to have snack.</p>

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	<ul style="list-style-type: none">St. Ethelberts entrance becoming dangerous - an accident waiting to happen. Parent would like to see more staff outside the gate and cones to be put alongside the road to prevent parents parking on the yellow lines	<p>Mrs Adams explained she is not responsible to employ a school crossing patrol it is the responsibility of LBC. Mrs Adams has emailed on several occasions. Parents encouraged to put a letter together and send to LBC expressing their concerns and Mrs Adams will send a letter from the school at the same time to raise awareness with the council. One parent has taken responsibility to do this.</p> <p>Parents were thanked by all members of staff for attending. They were encouraged to inform other parents about the importance of having their voice heard at the Family Forum.</p>

Meeting closed at: 9:30am