William Austin Junior School

Terms of Reference 2026-27
Curriculum Committee
Adapted from NGA model procedures

Membership
The Committee shall consist of 6 governors plus the headteacher.

Quorum
The quorum shall be 3 governors and the Headteacher.

Meetings
The Committee will have one meeting per term with meeting dates agreed for the Governors' Year Plan.

Agenda papers will be uploaded to Governorhub 7 days before the committee meeting.

- The Committee meetings will not be open to the public but minutes shall be made available. Information relating to a named person or any other matter that the committee considers confidential does not have to be made available for inspection.
- In the absence of the chair, the committee shall choose an acting chair for that meeting from among their number.
- In the absence of the clerk the committee shall choose a clerk for that meeting from among their number (someone who is not the Headteacher).
- The draft minutes of each meeting will be circulated with the agenda for the next ordinary meeting of the full governing body and will be presented at that meeting by the chair (or in his/her absence another member of the committee).
- Any decisions taken must be determined by a majority of votes of committee members present and voting – but no vote can be taken unless a majority of those present are governors.
- Submitting reports of these decisions to the Governing Body.

The curriculum committee has delegated responsibility to:

1. review the curriculum offer, ensuring that statutory requirements are met
2. ensure that the curriculum offer reflects the school's values
3. ensure that the curriculum meets the needs of **all** pupils regardless of ability, age, sex or ethnicity.
4. ensure that the requirements of pupils with special educational needs and disabilities (SEND) are met, as laid out in the Code of Practice.
5. ensure that the curriculum provides opportunities for pupils to become physically confident in a way which supports their health and fitness.
6. ensure that required information relating to the school's curriculum is published on the school's website.
7. monitor and evaluate the results of pupil's learning in terms of progress and attainment and how well pupils perform in examinations and assessments.
8. evaluate the impact of the curriculum in terms of pupils' preparedness for the next stage of education and employment.
9. monitor and review the progress and attainment of specific groups of pupils including those in receipt of pupil premium funding and pupils with SEND.
10. monitor and evaluate the impact of continuing professional development on the quality of teaching.
11. advise the Finance committee on the funding priorities necessary to deliver the curriculum.

12. consider recommendations relating to teaching and learning from external reviews of the school (for example, Ofsted or local school improvement advisers), and ensure an appropriate plan is in place to act on any recommendations.
13. review and monitor any policies delegated by the full governing board:

Policies delegated to the curriculum committee

Statutory policies for review and approval delegated to this committee:

- RHE

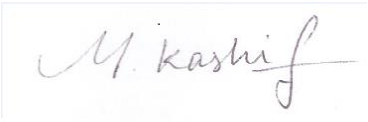
Non-Statutory policies for review and comment by this committee but not for approval:

- Art
- Assessment and Feedback
- Collective Worship
- Computing
- Design and Technology
- Drug Education
- Educational Visits
- English
- English as an Additional Language
- Geography
- Healthy Eating
- History
- Homework
- Initial Teacher Training
- Library
- Maths
- MFL (Modern Foreign Languages)
- Music
- Online Safety
- PE
- Presentation & Display
- PSHE
- RE (Religious Education)
- Reading
- Science
- Social Media and Internet Acceptable Use
- Speaking & Listening
- Spelling and Handwriting
- Spiritual, Moral, Social and Cultural Development
- Students & Work Experience
- Teaching & Learning
- Writing

This policy will be monitored and reviewed by the full Governing Body on an annual basis.

Policy updated: 17 June 2026
Staff responsible: Headteacher

Ratified by the Governing Body on: 8 July 2026

Signed on behalf of the Governing Body:  (signature)

M. Kashif - Chair of Governors (printed)